



The Ashtabula County Board of Health met in regular session in the basement meeting room of the Ashtabula County Health Department, 12 West Jefferson Street, Jefferson, Ohio, on the above date at 6:00 P.M.

Welcome to new board member Robert Russell whose term will expire in March 2026.

Answering roll call were:	Dr. Harlan Waid Jr.	“Yea”
	Rebecca Robinson	“Yea”
	Bryce Heinbaugh	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	“Yea”

A quorum being present, the meeting was called to order by the President, Dr. Harlan Waid Jr.

The motion was made by Duane Marcy and seconded by Bryce Heinbaugh to dispense with the reading of the minutes of the regular meeting of the Board of Health which was held on August 23, 2023. Since the minutes were reviewed by the Board Members, and there were no alterations or corrections, the minutes are approved as recorded.

Roll Call:	Dr. Harlan Waid Jr.	“Yea”
	Rebecca Robinson	“Yea”
	Bryce Heinbaugh	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	

The motion carried.

The motion was made by Bryce Heinbaugh and seconded by Rebecca Robinson that the bills and salaries be paid and to approve travel requests for staff for the month of October and expenses to be paid for the same.

Roll Call:	Rebecca Robinson	“Yea”
	Bryce Heinbaugh	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	“Yea”
	Dr. Harlan Waid Jr.	“Yea”

The motion carried.

The Board then reviewed the work summaries for the month of August 2023 for the registered environmental health specialists, plumbing inspectors, and nurses.

Nursing Reports

The Board then reviewed the monthly nursing report for the month of August 2023 submitted by David Shumate, Director of Nursing. (report in Dropbox).

- a. Epidemiology Report
- b. Northeast Ohio Pertussis Outbreak Report
- c. COVID/Flu/RSV Report
- d. Nursing Department Activities
- e. Well Child Clinic

Old Business: Randall Barnes REHS Director of Environmental Health

- a) Board of Health Order Updates – Randall Barnes (report in Dropbox)
- b) Report on information received from Cathy Corcella Federal Qualified Healthcare Consultant (FQHC) on what it takes for the Ashtabula County Health Department to meet this standard. Discussed next steps.
 - 2 pathways to achieve status: (1) Apply on our own (2) Become a look alike health center first.
 - Last funding opportunity was in 2019. There will be a funding opportunity in December this year. Steps for a successful application can take a few years as it is highly competitive across the country.
 - Additional medical staff would be needed and ACHD would need to become a PCP and be operational as a medical facility 40 hrs./week.
 - Cathy Corcella stated that we wouldn't need 12 new staff as in Knox County, but could get by with 3-4 additional staff. Knox County Health Commissioner stated they had a \$200,000 deficit for the first few years but are flourishing now.
 - Cathy Corcella encouraged partnering with Signature Health as ACHD doesn't have room for that many staff. Another hurdle would be having a separate board including 9-25 people with 40% being patients who use the center.
 - Appalachian Grant could provide funding instead of relying on community partners who utilize the sick-care system. Patients cannot go to Signature Health if they have insurance.
 - Cathy Corcella, guiding ACHD, and submitting application would be \$45,000.00. Writing the grant once awarded would be an additional \$30,000.00.
 - Could we have 40 hours as traveling or would we need to be at 1 site?
 - Spruce telemedicine software-text, email & video all HIPAA compliant.
- c) Reminder: 17th Annual Obesity Summit September 21-22, 7:30 am-5.25 pm. RSVP to jbecker@ashtabulacountyhealth.com. Attendance will be virtual format – Jays Office, Day 1; Basement Conference Room Day 2.

New Business: In Dropbox

The Ashtabula County Board of Health examined a solid waste disposal complaint pertaining to the property located at 50 E. Main St., Orwell Village, owned by Carollyn Olah, PO Box 191, Orwell, Ohio 44076.

Inspections of the property revealed the presence of trash and a large amount of solid waste strewn throughout the property, on the porch, under the porch and around the detached garage. The solid waste must be removed and disposed of at a licensed landfill.

In addition, there is large overgrown noxious vegetation on the south side of the garage that needs to be removed. Fencing in disrepair needs to be addressed. If this fencing belongs to Carollyn Olah, it needs to be repaired or removed.

The improper disposal of solid waste is a public health nuisance and violates Ohio Solid Waste Disposal Regulations. The presence of miscellaneous debris and solid waste will contribute to rodent infestation and a mosquito public health nuisance. The debris can collect water and allow mosquitoes to breed. Mosquitoes can transmit West Nile Virus and Encephalitis.

In view of these violations, a motion was made by Duane Marcy and seconded by Rebecca Robinson that the Ashtabula County Board of Health order Carollyn Olah to: (1) remove and dispose of all solid waste at a licensed landfill by October 16, 2023; (2) submit receipts from a licensed landfill to confirm proper disposal of solid waste on or by October 16, 2023; (3) submit proof that weekly trash service for this address has been obtained to the Ashtabula County Health Department by October 16, 2023; (4) Remove the large overgrown noxious vegetation on the south side of the garage and fix or remove the fencing that is in disrepair by October 16, 2023.

Failure to comply with this order will result in the matter being referred to the Ashtabula County Prosecutor's Office for enforcement action.

Roll Call:	Bryce Heinbaugh	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	“Yea”
	Dr. Harlan Waid Jr.	“Yea”
	Rebecca Robinson	“Yea”

The motion carried.

The Ashtabula County Board of Health examined a plumbing complaint pertaining to the property located at 1207 Prospect (US 20) Rd., Ashtabula City, Ohio 44005 owned by Pinnacle Properties LLC, 1400 Mentor Ave. Suite 1, Painesville, Ohio 44077.

Plumbing was installed at the property without obtaining a plumbing permit from the Ashtabula County Health Department. All newly installed plumbing must be inspected by the Ashtabula County Health Department and found to be in compliance with Chapter 4101:3-1 to 4101:3-13 of the Ohio Administrative Code. Chapter 3 section 312.12 of the Ohio Plumbing Code states that no part of any plumbing or drainage system shall be covered until it has been inspected, tested and approved.

Stamped architect plans are required and a plan review will need to be approved before a commercial plumbing permit can be obtained. Plumbing regulations of the Ashtabula County Health Department require that a plumbing permit must be obtained prior to installing plumbing in the Ashtabula County Combined Health District.

In view of the non-compliance of Pinnacle Properties Ashtabula LLC with the Ohio Administrative Code 4101, a motion was made by Duane Marcy and seconded by Rebecca Robinson, that the Ashtabula County Board of Health order Pinnacle Properties Ashtabula LLC to: (1) obtain the proper plumbing permit from the Ashtabula County Health Department by October 16, 2023; (2) schedule a plumbing inspector from the Ashtabula County Health Department to inspect the plumbing work that has been completed by October 16, 2023.

Failure to comply with these conditions will result in the matter being referred to the Ashtabula County Prosecutor's Office for legal enforcement action.

Roll Call:	Robert Russell	"Yea"
	Dr. Harlan Waid Jr.	"Yea"
	Rebecca Robinson	"Yea"
	Bryce Heinbaugh	"Yea"
	Duane Marcy	"Yea"

The motion carried.

Healthy Ashtabula County Non-profit Status discussion. (Has become its own entity)

- Fitness instructor's wage
- Supplies (scales, yoga mats, elastic bands, etc.)
- Website cost for maintenance and daily update
- Expenses for Healthy Ashtabula County will continue to expand going forward and developing a separate non-profit entity will be needed to manage its operations for continual growth.

Community Health Improvement Progress Report for September 2023 – In Dropbox

- a) Prevent Obesity and Chronic Conditions by Promoting Nutrition and Physical Activity
- b) Improving Access to Healthcare
- c) Prevent and Promote Treatment of Depression and Anxiety Across the Lifespan

Financial Health August 2023 – In Dropbox

- a) Current Reports-Cross Fund Report for September 2022 and September 2023
- b) Budget Performance Report available for the Board for 2023
- c) Enhanced Operations Grant \$320,000.00 – Waiting on final approval to begin using.
- d) Workforce Development Grand awarded \$445,000.00 from 7/23 to 11/27 – Waiting on final approval to begin using.

Status of additional grants that ACHD was planning to apply for funding in 2023:

- Tuberculosis Grant – ACHD is not currently eligible for this grant as it is in the last year of its 4 year cycle. Next year there is only one award given in the whole state for \$30,000.00 and ACHD will most likely not apply.
- Maternal Child Health Grant – Not formally announced that the old Maternal Child Health Grant was divided into 3 different grants. None of the new grant opportunities align with the old Maternal Child Health Grant or services that ACHD currently provide.

Administrative Report August 2023

- a. A motion was made by Bryce Heinbaugh and seconded by Robert Russell that the Ashtabula County Board of Health approve a 3% pay increase for Benjamin Lynch because of his success in the attainment of his plumbing inspector’s license.

Roll Call:	Dr. Harlan Waid Jr.	“Yea”
	Rebecca Robinson	“Yea”
	Bryce Heinbaugh	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	“Yea”

The motion carried.

- b. Presentation of findings of State Audit

The State Auditor’s Management Letter was reviewed. The main areas of concern are having a Procurement Policy for federal spending, and expenses matching appropriations. After review with the Auditor, a generic procurement policy has been provided for us to customize and implement, as well as discussion surrounding the transfer of cash versus the transfer of appropriations.

AOHC (Association of Ohio Health Commissioners) Fall Conference Report- September 14 & 15, 2023 at Embassy Suites in Dublin, Ohio – Jay Becker

- Dr. Vanderhoff discussed PHAB, school-based health centers (Nationwide Children’s Hospital providing for Knox Co. Schools)
- HDIS representatives were present-new contact to get assistance
- OPHA representatives were present-they have contract employees now that they are paying and giving to LHDs to use

Open Forum (Public Comment)

The next meeting of the Board of Health will be October 11, 2023, at 6:00 p.m.

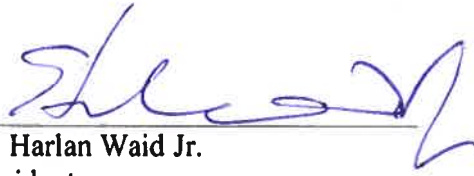
The motion was made by Bryce Heinbaugh and seconded by Rebecca Robinson to adjourn the meeting since there was no further business at hand.

Roll Call:

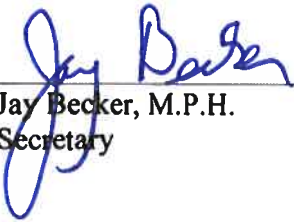
Rebecca Robinson	"Yea"
Bryce Heinbaugh	"Yea"
Duane Marcy	"Yea"
Robert Russell	"Yea"
Dr. Harlan Waid Jr.	"Yea"

The motion carried unanimously.

The meeting adjourned.



Dr. Harlan Waid Jr.
President



Jay Becker, M.P.H.
Secretary