



The Ashtabula County Board of Health met in regular session in the basement meeting room of the Ashtabula County Health Department, 12 West Jefferson Street, Jefferson, Ohio, on the above date at 6:00 P.M.

Answering roll call were:	Dr. Harlan Waid Jr.	“Yea”
	Rebecca Robinson	“Yea”
	Bryce Heinbaugh	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	“Yea”

A quorum being present, the meeting was called to order by the President, Dr. Harlan Waid Jr.

Dr. Wayne Kawalek, Medical Director, and Chris Fortunato, Ashtabula County Prosecutor’s Office attended the meeting.

The motion was made by Bryce Heinbaugh and seconded by Robert Russell to dispense with the reading of the minutes of the regular meeting of the Board of Health which was held on September 20, 2023. Since the minutes were reviewed by the Board Members, and there were no alterations or corrections, the minutes are approved as recorded.

Roll Call:	Dr. Harlan Waid Jr.	“Yea”
	Rebecca Robinson	“Yea”
	Bryce Heinbaugh	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	“Yea”

The motion carried.

The motion was made by Rebecca Robinson and seconded by Duane Marcy that the bills and salaries be paid and to approve travel requests for staff for the month of October/November 2023 and expenses to be paid for the same.

Roll Call:	Rebecca Robinson	“Yea”
	Bryce Heinbaugh	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	“Yea”
	Dr. Harlan Waid Jr.	“Yea”

The motion carried.

The Board then acknowledged having reviewed the work summaries for the month of September 2023 for the registered environmental health specialists, plumbing inspectors, and nurses.
Administrative Report October 2023: Allie Maraffi, Administrator (Listed in Dropbox)

a. Personnel
Clerk

A motion was made by Robert Russell and seconded by Duane Marcy to hire Sarah Perkins as Clerk in Environmental/Vital Statistics full time.

Roll Call:	Bryce Heinbaugh	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	“Yea”
	Dr. Harlan Waid Jr.	“Yea”
	Rebecca Robinson	“Yea”

The motion carried.

b. PIO/Grant Manager

c. Financial Health

- a. Cross Fund Reports for October 2022 and October 2023
- b. Current Budget Performance Report
- c. 2024 Budget Draft

A rough draft of revenue versus expenses was presented. The goal with next year’s budget is to get salaries at comparable rates to other, similar departments. An example of Columbiana County Health Department was used. Current projections show expenses being greater than revenue by a modest amount, but it was based on 2022 revenue and expenses: not completely current.

Nursing Reports: David Shumate, BSN, RN, Director of Nursing, for September 2023. (Listed in Dropbox).

- a. Introduced Maggie Moore, Health Educator
- b. Epidemiology Report
- c. COVID/Flu/RSV Report
- d. Nursing Department Activities
- e. Well Child Clinic
- f. Discussed COVID vaccine pricing for board to decide on new prices.

A motion was made by Duane Marcy and seconded by Robert Russell to approve implementing Option B – bill at insurance reimbursement rates, not vaccine cost.

Roll Call:	Bryce Heinbaugh	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	“Yea”
	Dr. Harlan Waid Jr.	“Yea”
	Rebecca Robinson	“Yea”

The motion carried.

Old Business: Jay Becker, Health Commissioner (Listed in Dropbox)

- a. Board of Health Order Updates (report from Randall Barnes, Environmental Health Director, with commentary provided by Mr. Fortunato)
- b. Progress Report on information received from Cathy Corcella, Federal Qualified Healthcare Consultant (FQHC) with a draft budget for the first year Healthcare Look Alike option
- c. Appalachian Grant information from Kathy Zook, Eastgate Representative
- d. Greg Myers, Ashtabula Growth Partnership-Public School Health Centers

The Appalachian Grant Project that has been selected by Eastgate for Ashtabula County would create two public school health centers; one at Ashtabula City Schools and one at A-Tech. They are looking for a healthcare organization to provide staffing for these centers. Currently, interested parties include ACMC, UH Hospital and Signature Health. The opportunity was proposed to the Ashtabula County Health Department. If interested, a 10-14 question application is due in November. Topics in the application include how the Ashtabula County Health Department would operate the centers, staffing needs, and how to maintain the centers. Funding would cover startup costs and what would be needed to keep the centers going.

Jonathan Lee, CEO of Signature Health meeting November 7, 2023.

New Business: Jay Becker, Health Commissioner (Listed in Dropbox)

The board examined a report that occupants of the property located at 3256 Dodgeville Rd., Cherry Valley Township, owned by William & Rita Woodworth, 171 Chestnut St., PO Box 1202, Andover, Ohio 44003 are residing in a camper. The occupants must have approved sewage disposal and approved plumbing and water system to be considered a permanent occupancy. It has been noted that there is no garbage collection at this address.

The occupancy of the camper as a year round dwelling violates a number of home sewage treatment system rules, solid waste disposal rules, plumbing regulations and most likely building code regulations.

Inspections of the property also revealed the presence of trash and a large amount of solid waste strewn throughout the property, on the porch, under the porch, and around the detached garage. The improper disposal of solid waste is a public health nuisance and violates Ohio Solid Waste Disposal Regulations.

The presence of miscellaneous debris and waste will contribute to rodent infestation and a mosquito public health nuisance. Mosquitoes can transmit West Nile Virus and Encephalitis.

A motion was made by Bryce Heinbaugh and seconded by Rebecca Robinson that in view of these violations, the Ashtabula County Board of Health order William & Rita Woodworth to: (1) vacate the camper by November 1, 2023; (2) remove and dispose of all solid waste at a licensed landfill by November 1, 2023; (3) submit receipts from a licensed landfill to confirm proper disposal of solid waste on or by November 1, 2023;

(4) submit proof that you have weekly trash service for this address to the Ashtabula County Health Department by November 1, 2023.

Failure to comply with this order will result in this matter being referred to the Ashtabula County Prosecutor’s Office for enforcement action.

Roll call:	Duane Marcy	“Yea”
	Robert Russell	“Yea”
	Dr. Harlan Waid Jr.	“Yea”
	Rebecca Robinson	“Yea”
	Bryce Heinbaugh	“Yea”

The motion carried.

a. Germack Airport Duplex Building Project – Possible future Variance Request
Owner Tony Debevc met with the Health Commissioner October 6th to discuss issues of the project:

- Need Zoning approval (Have already contacted zoning)
- Need Planning approval (Have contacted planning)
- Need Board of Health variance approval (variance only needed if no addendum to the current sanitation rules)
- Proposal is for 10 individual plots in Austinburg Township adjacent to Germack Airport
- One bedroom Duplexes on 2 acres and 200 ft. of frontage with each sharing one septic tank. Will be looking into the possibility of installing an EPA System otherwise HOA would manage the septic systems.
- Public water access.

Healthy Ashtabula County: October CHIP Report (Listed in Dropbox)

- a. Sneak-Peek of the new HealthyAshtabulaCounty.com Website under construction
- b. Prevent Obesity and Chronic Conditions by Promoting Nutrition and Physical Activity
- c. Improving Access to Health Care
- d. Prevent and Promote Treatment of Depression and Anxiety Across the Lifespan

Open Forum (Public Comment)

Next Meeting: November 8, 2023, at 6pm

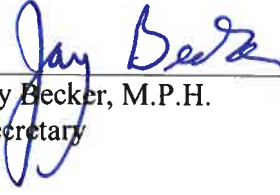
The motion was made by Robert Russell and seconded by Rebecca Robinson to adjourn the meeting since there was no further business at hand.

Roll Call:	Robert Russell	“Yea”
	Dr. Harlan Waid Jr.	“Yea”
	Rebecca Robinson	“Yea”
	Bryce Heinbaugh	“Yea”
	Duane Marcy	“Yea”

The motion carried unanimously.
The meeting adjourned.



Dr. Harlan Waid Jr.
President



Jay Becker, M.P.H.
Secretary