



The Ashtabula County Board of Health met in regular session in the basement meeting room of the Ashtabula County Health Department, 12 West Jefferson Street, Jefferson, Ohio, on the above date at 6:00 P.M.

Answering roll call were:	Dr. Harlan Waid Jr.	“Yea”
	Rebecca Robinson	“Yea”
	Bryce Heinbaugh	“Yea”
	Robert Russell	“Yea”

A quorum being present, the meeting was called to order by the President, Dr. Harlan Waid Jr.

Dr. Wayne Kawalek, Medical Director, attended the meeting. Scott Wludyga, Superintendent at A-Tech, Greg Myers, Executive Director of Growth Partnership, and Mr. & Mrs. Curie also attended the meeting.

The motion was made by Rebecca Robinson and seconded by Robert Russell to dispense with the reading of the minutes of the regular meeting of the Board of Health which was held on October 11, 2023. Since the minutes were reviewed by the Board Members, and there were no alterations or corrections, the minutes are approved as recorded.

Roll Call:	Dr. Harlan Waid Jr.	“Yea”
	Rebecca Robinson	“Yea”
	Bryce Heinbaugh	“Yea”
	Robert Russell	“Yea”

The motion carried.

The bills, salaries, and staff travel for November/December 2023 were read. The motion was made by Bryce Heinbaugh and seconded by Robert Russell that the bills and salaries be paid as read and to approve the travel requests and expenses to be paid for the same.

Roll Call:	Rebecca Robinson	“Yea”
	Bryce Heinbaugh	“Yea”
	Robert Russell	“Yea”
	Dr. Harlan Waid Jr.	“Yea”

The motion carried.

The Board then reviewed the work summaries for the month of October 2023 for the registered environmental health specialists, plumbing inspectors, and nurses.

New Business: (Listed in Dropbox)

The board examined a variance request to split lot #25-030-00-028-05 with 250 Ft. of road frontage located at 918 St. Rt. 46 South, Jefferson, Ohio 4047. One lot would have the required 2 acre minimum while the other will be reduced to 1.5 acres. The property is owned by Edward Curie 898 St. Rt. 46 South, Jefferson, Ohio 44047.

After careful review of the proposed lot split, a motion was made by Robert Russell and seconded by Rebecca Robinson that the Ashtabula County Board of Health disapprove the variance request based on the 2 acre minimum requirement that is needed for each septic system.

Roll Call:	Robert Russell	“Yea”
	Dr. Harlan Waid Jr.	“Yea”
	Rebecca Robinson	“Yea”
	Bryce Heinbaugh	“Yea”
	Duane Marcy	Not Present

The motion carried.

Duane Marcy, Board of Health Member, arrived at 6:26 p.m.

The board examined a variance request from Erin Fetters, 2252 Larchmont Drive, Wickliffe, Ohio 44092 to split lot 53-007-00-043-00 with one lot at 30 acres with 200 ft. of the required road frontage and the other lot would be 3 acres with 190 ft. of road frontage located in Sheffield Township.

The Ashtabula County Board of Health requires all lots in Ashtabula County after 2007 have at least 200 feet of road frontage with at least 2 acres of property for each dwelling with a septic system.

After careful review of the proposed lot split, a motion was made by Bryce Heinbaugh and seconded by Rebecca Robinson, that the Ashtabula County Board of Health table this decision until further information is received from Sheffield Township officials to see if they perceive an issue if this variance is approved.

The Board of Health will review this variance with the additional information at the December 13, 2023, Board of Health Meeting.

Roll Call:	Dr. Harlan Waid Jr.	“Yea”
	Rebecca Robinson	“Yea”
	Bryce Heinbaugh	“Yea”
	Duane Marcy	Abstain
	Robert Russell	“Yea”

The motion carried.

Greg Myers, Executive Director at Growth Partnership for Ashtabula County

Presentation from Greg Myers, Executive Director – Growth Partnership (GP). According to Mr. Myers, Governor DeWine allocated \$500,000,000 to go into the 32 Appalachian counties. The 3 categories to use this funding in are infrastructure, workforce development, and increased access

to health care. Starting around Cincinnati, school-based healthcare centers began emerging. There are roughly 70 across the state already. 40 million dollars have been allocated to Ashtabula County in the 3 areas of infrastructure, workforce development, and healthcare. Nationwide Children’s Hospital (NCH) has been dedicated to Ashtabula County to guide in creating/running the school-based centers. NCH and GP did a study to find the most at-risk communities to serve – coming up with Ashtabula Area City Schools (AACS), south-county, and Conneaut City Schools. A-Tech has been given consideration because they are centrally located. Primary focus is to treat students, then staff, then open up to communities. Mr. Myers’ goal was to have the first clinic at A-Tech, then AACS. Now GP and NCH are looking for healthcare partners to provide the medical services in these centers.

UH, APMC, and Signature Health were contacted. Signature Health already has a school-based center in Willoughby. In discussions, Bryce Heinbaugh indicated that ACHD may be interested in/able to operate these programs, and many LHDs do so across the state already. This has been in the works for close to 12 months. Planning is now concluding – the application for capital (facility costs and 1 year of operating costs) closes Dec 8th. A 3-5 year budget with a sustainability model is needed. According to Mr. Myers, APMC views the program as a loss, but would be willing to do it anyway, and that they would be fine with “pulling out” for the health department to run the centers. GP would connect us with NCH for more detailed functions, guidelines, services. All of the counties that are looking at doing school centers will be rolled into 1 application – submitted by NCH. Our application would need to clearly show who is going to be served and how they will be served.

Scott Wludyga, Superintendent at A-Tech was present to speak on the project from his/the school’s perspective. Mr. Wludyga stated that he would not have anywhere to be able to place a new clinic on his campus. He also had concerns with safety, specifically because of the layout of his campus, with students and staff in various buildings, not one standard space.

Bryce Heinbaugh spoke on the importance of meeting people where they are and the benefit in health outcomes by doing so. Robert Russell posed the issue of budget and sustainability. David Shumate proposed the idea of having the ‘base’ out of AACS and using a mobile unit to go to other school districts. Jennifer Cleveland spoke on the benefits of preventive/routine care, and how managing the centers would meet goals in our workforce development plan, strategic plan, and accreditation overall. Dr Waid said that the health department can meet their goals in other ways.

Bryce Heinbaugh made a motion to move forward with the application process, but the motion died due to a lack of a second.

Administrative Report November 2023

a) Financial Health

Cross Fund Reports for November 2022 and November 2023

Current Budget Draft

- i. Payroll annual raise increased for staff 2023
- ii. Clerk Pay adjustment

A motion was made by Robert Russell and seconded by Rebecca Robinson to increase all clerk pay rates by \$4.00 per hour and up to 10% raises for all staff based on performance evaluations during 2024.

Roll Call:	Duane Marcy	“Yea”
	Robert Russell	“Yea”
	Dr. Harlan Waid Jr.	“Yea”
	Rebecca Robinson	“Yea”
	Bryce Heinbaugh	“Yea”

The motion carried.

Nursing Reports:

The Board then reviewed the monthly nursing report for the month of October 2023 submitted by David Shumate, Director of Nursing. (Listed in Dropbox)

- a. Epidemiology Report
- b. COVID/Flu/RSV Report
- c. Nursing Department Activities
- d. Well Child Clinic

Old Business: Jay Becker, Health Commissioner (Listed in Dropbox)

Board of Health Order Updates -Report from Randall Barnes, Director of Environmental Health

Healthy Ashtabula County-Chip Report: Will be listed quarterly (January, April, July, & October)

- a) Prevent Obesity and Chronic Conditions by Promoting Nutrition and Physical Activity
- b) Improving Access to Health Care
- c) Prevent and Promote Treatment of Depression and Anxiety Across the Lifespan

Open Forum (Public Comment)

Filing cabinets available on first come first served basis. Email Jay Becker or Allie Maraffi with any questions.


The next meeting of the Board of Health will be December 13, 2023, at 6:00 p.m.

The motion was made by Robert Russell and seconded by Rebecca Robinson to adjourn the meeting since there was no further business at hand.


Roll Call:	Rebecca Robinson	“Yea”
	Bryce Heinbaugh	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	“Yea”
	Dr. Harlan Waid Jr.	“Yea”

The motion carried unanimously.

The meeting adjourned.



 Dr. Harlan Waid Jr.
 President



 Jay Becker, M.P.H.
 Secretary