



June 20th, 2024

The Ashtabula County Board of Health met in regular session in the basement meeting room of the Ashtabula County Health Department, 12 West Jefferson Street, Jefferson OH on the above date at 6:00 P.M.

Answering roll call were	Dr. Harlan Waid	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	“Yea”
	Barb Klingensmith	“Yea”

A quorum being present, the meeting was called to order by the President, Dr. Harlan Waid Jr. Medical Director, Dr. Pamela Lancaster was present.

The motion was made by Robert Russell and seconded by Duane Marcy to dispense with the reading of the minutes of the regular meeting of the Board of Health which was held on May 8, 2024. Since the minutes were reviewed by the Board Members, and there were no alterations or corrections, the minutes are approved as recorded.

Roll Call:	Dr. Harlan Waid	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	“Yea”
	Barb Klingensmith	“Yea”

The motion carried.

The motion was made by Barb Klingensmith and seconded by Robert Russell that the bills and salaries be paid and to approve travel requests for staff for the month of June and expenses to be paid for the same.

Environmental Health Director Randall Barnes to attend NACCHO Annual Conference in Detroit Michigan July 23-26th, to include registration, hotel, food and mileage.

Request for Maggie Moore and Lori Johnston to attend the APASA conference in Wilmot, OH July 16-17th 2024, to include registration, hotel, food and mileage.

Roll Call:	Duane Marcy	“Yea”
	Robert Russell	“Yea”
	Barb Klingensmith	“Yea”
	Dr. Harlan Waid	“Yea”

The board then reviewed the work summaries for the month of June 2024 for the registered environmental health specialists, plumbing inspectors and nurses.

Open Forum (Public Comment)

Discussion occurred regarding property located at 5266 New London Rd, Geneva OH, where the resident would like to install a septic system and requests a variance, due to the lack of frontage. The property sits on 16 acres and has 60 feet of frontage; a flag shaped property. The resident was advised to go through zoning and planning to ensure the property meets standards for future



June 20th, 2024

building purposes. It was also discussed that the language regarding variances for septic systems needs to be updated to make the determinations easier for the health department. A motion was made by Robert Russell and seconded by Barb Klingensmith to vote on the variance.

Roll Call:	Duane Marcy	“No”
	Robert Russell	“Yea”
	Barb Klingensmith	“Yea”
	Dr. Harlan Waid	“No”

The variance was denied.

Administrative Report: Jay Becker, Health Commissioner and Lindsay Pikor, Administrator

a. Financial Health

- i. Cross Fund Reports for June 2023 and June 2024
- ii. Current Budget Performance Report

b. Personnel

- i. Accept the resignation of Allie Maraffi, Administrator as of July 24, 2024

Roll Call:	Duane Marcy	“Yea”
	Robert Russell	“Yea”
	Barb Klingensmith	“Yea”
	Dr. Harlan Waid	“Yea”

- ii. Accept the hiring of Lindsay Pikor, Administrator at \$29/hr

Roll Call:	Robert Russell	“Yea”
	Barb Klingensmith	“Yea”
	Dr. Harlan Waid	“Yea”
	Duane Marcy	“Yea”

- iii. Accept the retirement of Ann Hegfield, Clerk, as of June 7, 2024.

Roll Call:	Barb Klingensmith	“Yea”
	Dr. Harlan Waid	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	“Yea”

- iv. Accept the hiring of Tiffany French, Clerk at \$15/hr.

Roll Call:	Dr. Harlan Waid	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	“Yea”
	Barb Klingensmith	“Yea”

- v. Refund request for Rex Davis. Resident purchased a water sample but did not need it.

Roll Call:	Duane Marcy	“Yea”
	Robert Russell	“Yea”
	Barb Klingensmith	“Yea”
	Dr. Harlan Waid	“Yea”



June 20th, 2024

The motion carried.

Nursing Report: Dave Shumate, BSN, RN Director of Nursing

- a. New Hires/Open Positions
- b. Diseases Reported for the Month
- c. Clinics Held During the Month
- d. Opioid Overdoses
- e. Well-Child Clinics
- f. Patient Visits
- g. Vaccines Given
- h. General Updates

Old Business: Jay Becker, Health Commissioner

- a. Board of Health Order Updates
 - i. General discussion occurred regarding each board of health order that is currently with the prosecutor’s office. Prosecutor’s office talked about penalties for health department complaints becoming a misdemeanor with a criminal court date. The health department could use this as a litigation tool, getting residents to comply. If the resident complies with the resolution plan, the order would be dismissed. The resident would pay court costs of \$95.
- b. Suicide and Overdose Fatality Review Committees – informational
 - i. Jay will have his database built by the end of August. He has obtained Excel worksheets from the Dayton Health Department as a guide. Dr. Lancaster will be involved in the review of these cases.
- c. Septage Ponds in Ashtabula County – informational
 - i. Todd, Registered Environmental Health Technician has taken Jay on a tour of the two septage ponds in Ashtabula County. The state of the two ponds is not desirable, but not out of the county or health department regulation. The Board will not increase the number of septage ponds in the county.

New Business: Jay Becker, Health Commissioner

The Board examined a complaint of solid waste accumulation pertaining to property located at 2037 East 31st St, Ashtabula OH 44004, owned by Rhonda Parker of the same address. A motion was made by Robert Russell and seconded by Duane Marcy to obtain a board order for this property. Failure to comply with this order will result in this matter being referred to the Ashtabula County Prosecutor’s office for follow-up on this enforcement action.

Roll Call:	Robert Russell	“Yea”
	Barb Klingensmith	“Yea”
	Dr. Harlan Waid	“Yea”
	Duane Marcy	“Yea”

The motion carried.



June 20th, 2024

The Board examined a complaint of accumulation of solid waste at 2823 Aberdeen Ave, Ashtabula OH 44004. The complaint was found to be unsubstantiated, and no motion was given.

The Board examined a complaint of accumulation of solid waste at 6144 Jefferson Rd, Ashtabula OH 44004, owned by Loandepot.com 5465 legacy Drive S-200, Plano TX 75024. A motion was made by Robert Russell and seconded by Duane Marcy to create a reorder for this property. Failure to comply with this order will result in this matter being referred to the Ashtabula County Prosecutor’s office for follow-up on this enforcement action.

Roll Call:	Dr. Harlan Waid	“Yea”
	Barb Klingensmith	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	“Yea”

The motion carried.

The next meeting of the Board of Health will be July 17th, 2024, at 6:00PM

The motion was made by Robert Russell and seconded by Barb Klingensmith to adjourn the meeting since there was no further business at hand.

Roll Call:	Duane Marcy	“Yea”
	Robert Russell	“Yea”
	Barb Klingensmith	“Yea”
	Dr. Harlan Waid	“Yea”

The motion carried unanimously.

The meeting adjourned.

Dr. Harlan Waid, Jr
President

Jay Becker, M.P.H.
Secretary