



The Ashtabula County Board of Health met in regular session in the basement meeting room of the Ashtabula County Health Department, 12 West Jefferson Street, Jefferson, Ohio, on the above date at 6:00 P.M.

Answering roll call were:	Dr. Harlan Waid Jr.	“Yea”
	Rebecca Robinson	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	“Yea”

A quorum being present, the meeting was called to order by the President, Dr. Harlan Waid Jr.

Dr. Pamela Lancaster, Medical Director, attended the meeting.

The motion was made by Robert Russell and seconded by Rebecca Robinson to dispense with the reading of the minutes of the regular meeting of the Board of Health which was held on February 21, 2024. Since the minutes were reviewed by the Board Members, and there were no alterations or corrections, the minutes are approved as recorded.

Roll Call:	Dr. Harlan Waid Jr.	“Yea”
	Rebecca Robinson	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	“Yea”

The motion carried.

The motion was made by Duane Marcy and seconded by Rebecca Robinson that the bills and salaries be paid and to approve travel requests for staff for the month of March 2024 and expenses to be paid for the same.

Lori Johnston, Public Health Nurse, to attend the Ohio AAP Spring Education Meeting at Ohio University on April 19, 2024, to include mileage, hotel, food, and registration.

Lori Johnston, Public Health Nurse, to attend Ohio Healthy Homes Network Spring Conference at the Ohio State University on May 10, 2024, to include mileage, hotel, food, and registration.

Libby Holden, PHEP/Epidemiology Coordinator, to attend EOC training at Lorain County EMA on April 22, 2024, to include mileage.

Libby Holden, PHEP/Epidemiology Coordinator, to attend G400 Advanced ICS training at Lake County EMA on April 24 and 25, 2024 to include mileage, hotel, food and registration.

Roll Call:	Rebecca Robinson	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	“Yea”
	Dr. Harlan Waid Jr.	“Yea”

The motion carried.

The Board then reviewed the work summaries for the month of February 2024 for the registered environmental health specialists, plumbing inspectors, and nurses.

Open Forum (Public Comment

Nursing Report: Dave Shumate, BSN, RN, Director of Nursing

- a. Epidemiology Report (including COVID/Flu/RSV)
- b. Nursing Department Activities
- c. Well Child Clinic
- d. RAM Clinic
- e. Maggie Moore, Health Educator, with Harm Reduction update.

Old Business: Randall Barnes, Director of Environmental Health

- a. Board of Health Order Updates (Christopher Fortunato, Assistant Prosecutor)
 - i. May 2023 Key Bank 4031 S. Ridge Rd/Asht Dispose solid waste – Met with Judge Sezon to sign affidavits and have warrants approved to have access to get on the property and inspect. Next step is to evict the squatter who is now occupying the property. The local attorney representing Key Bank (the new owner) is being contacted to assist with the process to evict.
- b. Reminder: District Advisory Meeting Thursday March 28, 2024, at 7pm. Let Jay Becker or Allie Maraffi know if you have a possible Board of Health candidate to present to the District Advisory Council at the meeting. All nominees need to complete and submit a candidate application to the District Advisory Council Chairman, Allen Slater. The board seat expires March 2028.
 - i. The Annual Report will be presented electronically.
 - ii. Allen Slater will present District Advisory Council Bylaws

New Business:

The board examined a solid waste disposal complaint pertaining to the property located at 3176 Lawton St., Rock Creek Village owned by James Thibeault, 625 Knollwood Dr., Ashtabula, Ohio 44004.

Inspections of the property revealed the presence of a significant accumulation of trash, a mattress and miscellaneous solid waste strewn throughout the property. This solid waste must be removed and disposed of in a licensed landfill. The improper disposal of solid waste is a public health nuisance and violates Ohio Solid Waste Disposal Regulations.

A motion was made by Robert Russell and seconded by Duane Marcy that the Board of Health order James Thibeault to: (1) remove and dispose of all solid waste at a licensed landfill by April 4, 2024; (2) submit receipts from a licensed landfill to confirm proper disposal of solid waste on or by April 4, 2024; (3) submit proof that there is weekly trash service for this address to the Ashtabula County Health Department by April 4, 2024.

Failure to comply will result in this matter being referred to the Ashtabula County Prosecutor's Office for enforcement action.

Roll Call:	Duane Marcy	“Yea”
	Robert Russell	“Yea”
	Dr. Harlan Waid Jr.	“Yea”
	Rebecca Robinson	“Yea”

The motion carried

Environmental Health Fee increases – Randall Banes

Randall Barnes will move forward with proposal and public hearing at the Board of Health Meeting May 8, 2024

Ohio Recovery Grant Information – Application due May 2nd.

Kathryn Whittington is the Regional Coordinator and only taking certain funding priorities for services that we do not or cannot offer. The Health Department will still apply but we do not know the chances of our proposal making it past the regional level to be able to reach the state.

Administrative Report

a. Financial Health

Cross Fund Reports for March 2023 and March 2024
Current Budget Performance Report

b. Personnel Updates

A motion was made by Robert Russell and seconded by Rebecca Robinson to hire Kenny Bailey as Director of Quality and Performance.

Roll Call:	Dr. Harlan Waid Jr.	“Yea”
	Rebecca Robinson	“Yea”
	Duane Marcy	“Yea”
	Robert Russell	“Yea”

The motion carried.

c. Status of full time Nurse Job Position

Position posted internally for 5 days and now posted externally. This person will be the TB Coordinator and a backup for the CMH program, as well as nursing duties.


The next meeting of the Board of Health will be April 10, 2024, at 6:00 p.m.

The motion was made by Rebecca Robinson and seconded by Duane Marcy to adjourn the meeting since there was no further business at hand.

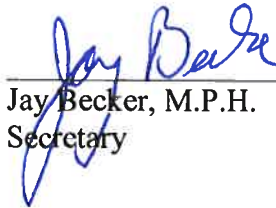
Roll Call:	Rebecca Robinson	"Yea"
	Duane Marcy	"Yea"
	Robert Russell	"Yea"
	Dr. Harlan Waid Jr.	"Yea"

The motion carried unanimously.

The meeting adjourned.



Dr. Harlan Waid Jr.
President



Jay Becker, M.P.H.
Secretary